



Indian Institute of Technology, Bhubaneswar
B.Sc. B.Ed. (Secondary Stage)
Four-Year Integrated Teacher Education Programme (ITEP)
Application Procedure for 2025-26 Admissions

The admission to the ITEP will be based on the marks obtained in the National Common Entrance Test (NCET), 2025 conducted by the National Testing Agency (NTA) *in conjunction with the* minimum eligibility criteria (refer to <https://itep.iitbbs.ac.in/> under 'Admission' tab) set by the institute.

Anyone who has appeared in the NCET 2025 can apply to ITEP, IIT Bhubaneswar, irrespective of whether or not they have selected IIT Bhubaneswar while filling the online application form of NCET 2025.

The total number of seats available at IIT Bhubaneswar is 50, distributed across the above four disciplinary majors and reservation categories of candidates as follows.

Table 1: Seat Matrix

Programme	Disciplinary Major	UR	EWS	OBC-NCL	SC	ST	Total
B.Sc.-B.Ed. (Secondary)	Physics	3+1*	2	3	2	1	12
	Chemistry	3+1*	1	4	2	1	12
	Mathematics	6	1	3	2	1	13
	Economics	6	1	3	2	1	13

*Indicates seats reserved for PwD (Please refer to Annexure 1 for more information)

Application Procedure

Applications for Admissions to ITEP, IIT Bhubaneswar will be through the online admissions portal (link to portal will be announced when admission commences). Applicants must register using their NCET Roll Number, Email address and Date of Birth. Please note that this email will be used for all further correspondence.

Applicants must fill the online application form and submit the same by paying a **non-refundable** application fee of ₹500/-.

Only one duly completed Application Form should be submitted.

Once the admissions portal closes (date to be announced later), no fresh applications will be entertained.

The list of documents required for applying is given in Table 2. Applicants are advised to keep the documents ready before starting the application procedure.

Table 2: Documents required for submitting the form on the admission portal

Aadhaar Card or First Page of Passport or Birth Certificate or Voter ID Card (Note that the name given in the IIT Bhubaneswar ITEP 2023 application should match with the name in the supporting document.)*	
X standard (SSC) Certificate**	
XII standard (HSC) Mark sheet**	
NCET Marks card	
Category certificate, if applicable (OBC (NCL)/EWS/PwD/SC/ST Certificate in the specified format †	
Photograph (Maximum Width:150px Maximum Height: 200px)	Minimum Width: 130px Minimum Height: 175px)
Signature (Maximum Width:300px Maximum Height: 100px)	Minimum Width: 150px Minimum Height: 50px)

*To be uploaded as proof of Date of Birth

**If a Board awards only letter grades without providing an equivalent percentage of marks on the grade sheet, the applicant should obtain a certificate from the Board specifying the equivalent marks and submit it at the time of acceptance of the allocated seat. In case, such a certificate is not provided, the decision taken by IIT Bhubaneswar will be final.

† To be uploaded as proof of ‘Present Category’ (Please refer to respective annexures at the end of the document.)

Choice of Disciplinary Major: Based on the Minimum Eligibility Criteria, the applicant can select as many preferences for the Disciplinary Major as desired. Note that the applicant will not be allowed to change the preferences nor change the order of preference after submission of application. Hence, the applicant is strongly advised to select as many majors as possible (maximum 4).

Admission Procedure

Allocation of Major: The valid applications will be ordered according to their NCET total marks and seat allocation will be done based on the student’s preference *after* verifying the minimum eligibility criteria.

In case multiple students have opted for the same major (in the order of preference) and have their NCET total marks are equal, the candidate with more marks in ‘Teaching Aptitude’ will be given higher preference. If the tie continues, the candidate with higher marks in ‘General Test’ will be given a higher preference. If the tie continues, the candidate who is older will be given higher preference. If the tie continues, both candidates will be allocated the same major.

Applicants receiving an offer **in any of the rounds are required to** log into the admissions portal (link to portal will be announced when admission commences) within the stipulated time and choose one of the three options viz. (a) Accept and Freeze (b) Accept with Upgrade (c) Reject and Quit.

- By choosing ‘Accept and Freeze,’ the applicant accepts the offered seat and would NOT like to upgrade to better preferences in the subsequent rounds.
- By choosing ‘Accept with Upgrade,’ the applicant accepts the offered seat but would like to upgrade to better preferences in the subsequent rounds.

- By choosing ‘Reject and Quit,’ the applicant rejects the offered seat and would NOT like to continue in the admission process. The seat offered to the Applicant will be cancelled, and the Applicant will not be considered in further rounds of the admission process.
- If an applicant does not exercise any of the above three options at the end of any counseling round, his/her candidature stands automatically rejected.

When an applicant chooses the ‘Accept and Freeze’ or ‘Accept with Upgrade’ decision for the first time, the Applicant will be directed to an online payment portal to pay the Seat Booking Fee of ₹10,000/- for General/OBC-NCL/EWS category and ₹5,000/- for SC/ST/PwD category within the stipulated time.

If seats remain vacant after the first round of admission, a Second Admission List will be prepared on or before a date (to be announced later). **The applicants who chose ‘Accept and Upgrade’ in the previous round are required to login to the portal to view their current seat allocation and exercise their choice again** (either ‘Accept or Freeze,’ ‘Accept and Update’ or ‘Reject and Quit’). The same procedure will be followed for subsequent rounds of counselling.

The applicants who are offered seats and have accepted it can CANCEL the offer by logging into admissions portal and choosing ‘Withdraw.’ This option would be available till the end of the third round of counseling. The Seat Booking Fee would be refunded after deducting a Processing Fee of ₹1,000/-. **After the third round, the option to withdraw will NOT be available, nor will the seat booking fee be refunded.**

Offer letters will be available for download by the applicants through the Candidate Portal after the final round of admissions. The applicants who are offered a seat should report to IIT Bhubaneswar along with the required documents, as per their offer letter.

Important Points to Note:

1. Applicants are requested to periodically check the IIT Bhubaneswar website (<https://www.iitbbs.ac.in/> and <https://itep.iitbbs.ac.in/>) for updates and the Candidate Portal (link to portal will be announced when admission commences) for the status of their applications. They should also check the messages sent to their registered e-mail ID.
2. Incomplete applications or applications that are not supported by valid documents will be rejected. The application fee, if paid, would not be refunded for applications that are rejected. The Application Form for admission will not be considered if the fee is not received by IIT Bhubaneswar before the application deadline. No intimation regarding the rejection of the application form will be sent to the applicants.
3. Applicants who are not allotted seats in a round may get seats allotted in the subsequent rounds. Applicants who fail to accept seats offered at any stage will not be considered further in the admission process.
4. Last date for the payment of the fees for the seats allotted in each round cannot be relaxed in any case. If the applicant does not accept the seat offered or payment is not made within the stipulated period, the offer gets automatically cancelled. No other requests or correspondence

on this matter will be entertained.

5. Candidates should note that appearing in the NCET neither guarantees nor provides any automatic entitlement for admission. Admissions shall be made in order of merit, depending on the number of seats available and the eligibility criteria.
6. The offer of admission to an applicant made during the seat allocation process would remain provisional, subject to the fulfilment of all the requirements stipulated by IIT Bhubaneswar as per the fixed deadlines.
7. Payment has to be made using credit card/debit card/net banking/UPI (additional Bank charges may apply depending on the mode of payment).
8. With regard to the interpretation of the provisions on any matter not covered in this document, the decision of IIT Bhubaneswar shall be final and binding on all the parties concerned.
9. For any problem with the application procedure, please write to chair.itepadmission@iitbbs.ac.in, or cochair.itepadmission@iitbbs.ac.in

Annexure 1: Information relevant to Certificates

Authorities Empowered to issue SC/ST/OBC–NCL/EWS Certificates

- District Magistrate/Additional District Magistrate/Collector/Deputy Collector/Deputy Commissioner/Additional Deputy Commissioner /1st Class Stipendiary Magistrate/City Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.
- Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate
- Revenue Officer not below the rank of Tehsildar
- Sub-Divisional Officer of the area where the candidate and/or her/his family normally resides
- Administrator/Secretary to Administrator/Development Officer (Lakshadweep Islands).
- Certificate issued by any other official will NOT be accepted.

Person with Disability (PwD) Category

Benefits of concessionary fees and reservations would be given only to those who have benchmark disability i.e., not less than 40% impairment irrespective of the type of disability. Candidates should submit a certificate issued by the Chief Medical Officer / Civil Surgeon/Medical Superintendent of a Government Health Care Institution.

Authorities Empowered to Issue Certificate of Dyslexia

A copy of the certificate of Dyslexic condition should be uploaded at the time of online registration. Such a certificate of Dyslexic will be obtained from any Dyslexia Association. Some of them are listed below:

1. Dyslexia Trust of Kolkata, Divya Jalan, Aruna Bhaskar 3, Dover Park, Kolkata - 700019.
2. Dyslexia Association of Andhra Pradesh (DAAP), 3-4-494/1, 1st Floor, Macherla Gastrology Hospital, Reddy College Road, Barkatpura, Hyderabad, Telangana, 500027.
3. Madras Dyslexia Association, 94 Park View, 1st Floor, G.N. Chetty Road, T. Nagar, Chennai - 600017.
4. Maharashtra Dyslexia Association, 003, Amit Park Bldg, L J Road, Deonar, Mumbai 400088.
5. The Dyslexia Association of India, MZ-47, the Center Stage Mall, Plot No 01, Block L, Sector 18, Noida, 201303

Annexure 2: Proforma for OBC (Non-Creamy Layer) Certificate

(FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR ADMISSIONS TO CENTRAL EDUCATIONAL INSTITUTIONS (CEIs) UNDER THE GOVERNMENT OF INDIA)

This is to certify that Shri/Smt./Kumari _____
Son/Daughter of Shri/Smt. _____ of Village/
Town _____ in District/Division
_____ in the State/Union Territory _____ belongs
to the _____ Community which is recognized as a backward class
under the Government of India, Ministry of Social Justice and Empowerment's Resolution No.
_____ dated _____.
Shri/Smt./Kumari _____ and/or his/her family
ordinarily reside(s) in the _____ District/Division of the
_____ State/Union Territory. This is also to certify that he/she does NOT
belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the
Government of India, Department of Personnel & Training O.M. No. 36012/22/93- Estt. (SCT) dated
08/09/93 which is modified vide OM No. 36033/3/2004 Estt. (Res.) dated 09/03/2004, further modified
vide OM No. 36033/3/2004-Estt. (Res.) dated 14/10/2008, again further modified vide OM
No.36036/2/2013-Estt.(Res.) dtd. 30/05/2014 and again further modified vide OM No. 36033/1/2013-
Estt (Res) dated 13/09/2017.

Dated:

District Magistrate/
Deputy Commissioner/
Any other Competent Authority

Seal

* The authority issuing the certificate may have to mention the details of the Resolution (Number and Date) of the Government of India, in which the caste of the candidate is mentioned as OBC.

NOTE:

(a) The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

(b) The authorities competent to issue Caste Certificates are indicated below:

- I. District Magistrate/ Additional Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner / Deputy Collector/ 1st Class Stipendiary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate)
- II. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate
- III. Revenue Officer not below the rank of Tehsildar and
- IV. Sub-Divisional Officer of the area where the candidate and/or his/her family resides

The date of issue of OBC (NCL) certificate should be on or after April 1, 2025.

Annexure 3: Proforma for Economically Weaker Sections (EWS) Certificate
(INCOME & ASSETS CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS)

Government of _____
(Name & Address of the authority issuing the certificate)

Certificate No _____ Date: _____

VALID FOR THE YEAR _____

This is to certify that Shri/Smt./Kumari _____ son/daughter/wife of _____ permanent resident of _____, Village/Street _____ Post Office _____ District _____ in the State/Union Territory _____ Pin Code _____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her family** is below ₹ 8 lakh (Rupees Eight Lakh only) for the financial year _____. His/her family does not own or possess any of the following assets***

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

Shri/Smt./Kumari _____ belongs to the _____ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Recent Passport size
Attested photograph of the applicant

Signature with seal of office _____

Name _____

Designation _____

*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

**Note 2: The term 'Family' for this purpose include the person, who seeks the benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

***Note 3: The property held by a 'Family' in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

The authorities competent to issue EWS Certificates are indicated below:

- I. District Magistrate/Additional Magistrate/ Collector/ Deputy Commissioner/Additional Deputy Commissioner/ Deputy Collector/1st Class Stipendiary Magistrate/ Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate)
- II. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate
- III. Revenue Officer not below the rank of Tehsildar
- IV. Sub-Divisional Officer of the area where the candidate and/or his/her family resides

The date of issue of EWS certificate should be on or after April 1, 2025.